

## DOCUMENT OF UNDERSTANDING FOR ANYONE EXHIBITING ART IN THE GALLERY AT THE MERA SCHOOLHOUSE.

**Updated February 2017** 

Unless otherwise arranged, the exhibitions will take place from the first to the last day of the month. Exceptions are the months of December, July and August. June is often reserved for the MERA Arts Circle exhibition.

The setting up and taking down will be the responsibility of the artist(s).

Arrangements need to be made with the MERA Administrator at meraschoolhouse@bell.net to set up a time for an opening/vernissage reception, if the artist would like to hold one, to avoid conflict with other events. Refreshments at the vernissage are provided by the artist.

The MERA e-newsletter will be sent to MERA members and a press release will be sent out by MERA. All other advertising is the responsibility and at the expense of the artist. Please send a short biography and details of the exhibition and vernissage to the Administrator at meraschoolhouse@bell.net.

Art works may be for sale, or not. Arrangements for sales are made solely through the artist therefore the price and the artist's contact information should be clear on each piece exhibited. A commission of 20% on all art sales is charged by MERA. Transactions should be completed by the end of the show or the commission cheque made out to MERA and mailed to 974 Concession 9A, McDonalds Corners, ON KOG 1MO. Exhibitors are encouraged to become a MERA Member (\$30 per year)

Reservations for the month of your exhibit may be made through Wayne Stryde at 259-5433 or email him at gwstryde@gmail.com